

Sittingbourne Heritage Museum

Annual Report 2019

www.sittingbourne-museum.co.uk



Registered charity 1070698

Our mission:

To preserve and promote the town's heritage and to educate.
In practice: provide a museum, care for the collection, and reach out.
Growth for survival.

For the survival of the museum, we depend upon :

- Benefactors
- Public donors
- Volunteers and active researchers
- Deliverers
- Committee and subcommittee members
- Partners
- Members - subscribers
- Visitors and users

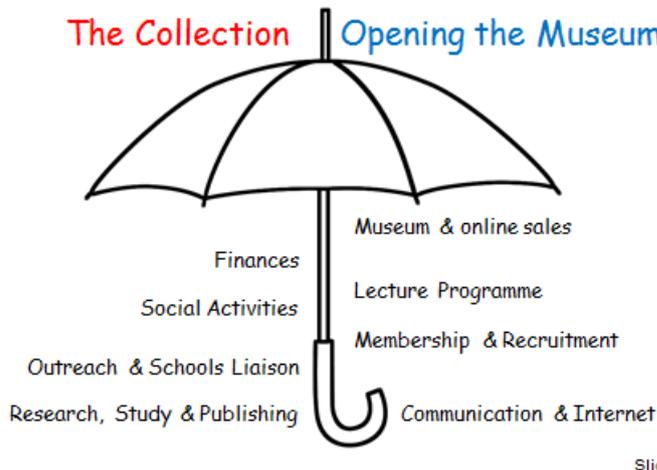
A BIG thank you to all of those people



The Museum, 67 East Street

The Many Facets of the Museum

The Collection | **Opening the Museum**



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There are many facets to the running of the museum, which centres around the care of the collection, and the operation of the museum itself. This is all supported by other activities.

Our Focus in 2019-2020 will be

The search for new premises

Sufficient for our collection, in a good position, affordable, sustainable

And should provide opportunities for collaboration

THE TREASURER'S REPORT

This last financial year of the Sittingbourne Heritage Museum saw a decrease in our financial balance by £1,705.02.

With Income at £9,201.82 and Expenditure at £10,906.84, a loss of £1,705.02 was made over the year, making our worth as at 1st April 2019, £14,598.76

Both books published during the year helped keep our finances at their current level.

Subscriptions/Donations. £3,899.94 was received during the last financial year, a small increase of £300 on the previous year.. Donations were made up of those added to subscriptions amounting to £522.50, private donations of £1485, museum donations of £262 and £98 from outside events and group visits.

Repairs/Maintenance. During this current year the back door of the museum needed renewing at a cost of £508. The annual servicing of fire equipment cost £228.

Equipment/Display. The main capital expenditure this year of £411 was for a CCTV system which came from a grant from the Police Property Fund during the 2017/18 financial year. Extra display equipment mounting to £117 was also from a Rotary Club grant from the previous year. The remainder was spent on conservation items, new locks and extra keys.

Printing/Postage. The total for the last year amounted to £1444.15. The Journal cost £660, stamps/envelopes totalled £362 and computer ink cost an additional £271. An amount of £151 spent on extra postage was reimbursed along with £260 of the journal costs making the final costs to around £1033.

Sales. Sales figures were up on the previous year by nearly £500, mainly due to the publishing of 2 new books as previously mentioned.

Power/Water. Although the power figure of £1580.07 is over £400 more than last year this does include an extra payment of £183 that was needed to add to our Electricity account so the museum was not in debt. Adjustments to the museum's heating should result in lower bills in future and a refund from this years payments should also be forthcoming.

Museum. Visitor numbers were down by 56 to 677 during 2018, with an extra 68 visitors from schools and other groups, making a total of 745. Sales at the museum were up by nearly £500 on the previous year accounting for all of the overall sales increase.

Sundry. Ten lectures and 1 social event were held jointly with HRGS. Even though all expenses are shared there was still a cost to the museum of around £200.

2018 Calendar sales with HRGS made a profit of £659 amounting to £329.57 for each group.

Gift Aid for 2018 came to £413.36.

Jen Whibley - Treasurer

Accounts 2018-2019

Income

Subscriptions	1,532.00
Donations	2,367.94
Sales	2,885.62
Interest	15.45
Sundry	3,400.81

Total	9,201.82
<i>Income 2017-18</i>	<i>10,604.92</i>

Expenditure

Repairs/Maintenance	760.56
Equipment/Display	671.77
Printing/Postage	1,444.15
Museum Power	1,580.07
Museum Water	56.91
Insurance	1,069.73
Stock	1,590.98
Sundry	3,732.67

Total	10,906.84
<i>Expenditure 2017-18</i>	<i>10,473.88</i>

Balance Sheet

Brought Forward 01/04/18	16,303.78	Current Account	2,062.63
Income	9,201.82	Reserve Account	12,500.00
Expenditure	10,906.84	Cash in Hand	36.13
Balance as at 31/03/19	14,598.76	Balance as at 31/03/19	14,598.76
Loss on Year	£1,705.02		

Breakdown of Sales

Museum Sales	1,227.27
Other Sales	1661.35
Totals	2,885.62

Databases

- **Collection database**
 - (nearly 3000 items so far)
- **Images database**
 - Over 6000 photos / [neqs](#)
- **Maps & Charts**
 - (over 300 charts)
- **Documents**
 - Over 1000 receipts, invoices, certificates etc
- **Servicemen**
 - POW lists for WWII



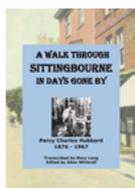
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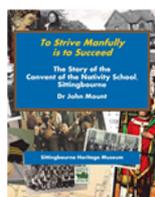
Publishing Research



197 pages
Published early 2018



70 pages
Published late 2018



186 pages
Published early 2019



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The Journal 2018-19

- [Doldings](#) (now "the Vineyard")
- Marshall Harvey (architect)
- Goddard Foster (clockmaker)
- A Wormshill childhood
- Building Bobbing vicarage
- Johnson House & Gardens
- FC Lowe and CP Studio



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Museum displays have been updated, and maintenance work undertaken, including a new back door.

We continue to work towards Museum accreditation and incorporate standards of best practice in all our work.

The East Kent Gazette archive, in our care, has been moved to a new home. Many thanks to Dana Gooburn-Brown and Michael Peters for all their help.

Publishing has continued with the publication of our "A Sittingbourne Miscellany", Percy Hubbard's "A Walk Through Sittingbourne" and John Mount's "Story of the Convent of the Nativity School". Our 500 page "East Street" book will be published before the end of the year.



Our Journal feature essays on topics such as these over the last year.

Once again thank you to everyone who has helped in any way, especially our members. Please tell your friends and relatives about us so that they might also help us to keep a museum in Sittingbourne.

This report was compiled and edited by members of the executive committee of Sittingbourne Heritage Museum.

For any enquiries, please contact the secretary via the museum or by e-mail at secretary@sittingbourne-museum.co.uk

Website:

WWW.SITTINGBOURNE-MUSEUM.CO.UK